Employee Activity Organization

 **Representatives Meeting**

 **Minutes**

 Wednesday, December 12, 2012

 10 am – Conference Room 4

In Attendance: Tony Wright Scott Robison

 Callie Peterson Sam Wardle

 Kurt Sorensen Lorie Cloward

 Pam Jensen Justin Rowlette

 Zane Draper Kurt Sorensen

 Jake Abbott

**Convened at: 10:10**

**Approval of Minutes**

Motion made to approve meeting minutes. Minutes were approved.

**Coal:** It was reported that there is approximately 40 ton left. The next offering will be December 29. Another date was set for another offering on 1/26/13. Callie will put flyers and emails out.

**Christmas Giveaway:** Callie was asked to send out emails to remind everyone that their vouchers will expire on December 31.

**Christmas Float:** Sadie McPherson and Jessica Anderson did a great job with the float. Sadie drove the float. They were each awarded with a $25 gift certificate to Ruby River. It was suggested that next year we throw out glow sticks and glow bracelets and necklaces. The thought was well received and will be brought up next year.

**Blood Drive:** Lorie reported that the next blood drive is January 16, 2013. Mountain Star will be the company working the Blood Drive. They have been excellent to work with. Railcar Center will just go to the Mountain Star facility to donate.

**See’s Candy:** Pam advised she received 107 items to order. Pam went to Salt Lake and picked up the order. She reported that it went well and the orders were well received.

**Inventory:** Zane was asked the group to check his designs he made for new flex hats. He did a great job. He said he will give the designs to Dan and he can proceed with ordering them. Jake suggested he has a contact that gets the baseball hats for the high school baseball team and can check with them to get a price.

Callie was asked to check with Christi Palmer on ordering EAO stickers for hard hats.

**Sub for Santa/Food Bank:** Callie and Lorie worked on a food drive project. The Food Drive went very well and $784 was donated for the food drive and the winner of the Best School Ever was Utah State University, second was University of Utah, third was BYU and last but not least was “Other”! All donations were appreciated and helped many families!

Callie made up tags for the Christmas program. The Christmas trees were put out in the Admin Receptionist area, Admin lunch room and upstairs between Tech Services and Accounting. The company bought 3 new trees, they were really appreciated, as our other trees were fairly old. Five old trees back to the Delta Tree Festival.

A Santa Buck program was put together and put on the Training wall by the Atrium. Any money that was donated money to the Sub For Santa program was measured with Santa bucks and put on the wall.

All donations and presents are due Friday, December 23. Callie will work on flyers and emails.

**Christmas Party:** Kurt reported that 550 people attended the party. It was the largest party we’ve had to date. Reports on the food was that it was good, but late and ran out very fast. Suggestions were to be very specific to the caterer next year. Reports on Robert Kirby were fantastic, there were no ill reports on him. He did a great job. Reports on the band was that they were good, but it was directed to the wrong crowd, it was too loud, and not enough songs that could be danced to.

Motion made to adjourn.

Next meeting will be **February 6, 2013**.